

BISHOP MONTGOMERY HIGH SCHOOL CLASS OF 2008

Dear Parents,

Congratulations! Your children have almost completed high school! There are many senior events and activities between now and the end of the school year. In an effort to keep you informed of important dates and deadlines, they have been outlined for you in this mailing. Please remind your student of these important dates, so that they can participate in these activities and fully enjoy the rest of their senior year. They should listen for details and further information in the morning announcements over the coming weeks.

If they have any questions, they are welcome to visit me in the Activities Office.

Sincerely,

Milana McDermott
Dean of Student Life

SENIOR LUAU, PROM AND GRAD NIGHT

Seniors who have an outstanding tuition balance will not be permitted to attend luau, purchase prom bids or Grad Night tickets until the balance is paid in full. If the deadlines for purchasing these items pass before the balance is paid, late purchases will not be allowed and the student will not be able to attend the event(s).

GRADUATION

Each senior was assessed a graduation fee in his/her tuition statement that was due last December. Payment of this fee ensures that all seniors will be able to pick up their graduation announcements, caps and gowns.

- **GRADUATION ANNOUNCEMENTS:**

Each senior will receive 10 graduation announcements, whether or not they ordered additional items from Josten's. **THESE ANNOUNCEMENTS, PLUS ANY ADDITIONAL ANNOUNCEMENTS OR ITEMS ORDERED, WILL BE DISTRIBUTED TO SENIORS DURING LUNCH ON TUESDAY, APRIL 22nd.** Seniors should listen to P.A. announcements for more details. Those who are absent on the pick-up day may make arrangements with Mrs. Dione Dierks in the Development Office (ext. 249) to pick up their announcements when they return to school.

After announcements are distributed, additional announcements (1 pack of ten = \$20) will be available in the Development Office.

- **GRADUATION TICKETS:** Each graduating senior will be allotted **SEVEN** graduation tickets, which will be distributed on Wednesday, May 28 at graduation practice. The seven tickets will be for seats in the bleachers. **ALL guests attending Bishop Montgomery's graduation ceremony will be required to present a ticket at the gate for admission.** Please keep track of your tickets because they **WILL NOT** be replaced if they are lost. Extra tickets must be obtained from other graduates who do not need them. **THE ACTIVITIES DEPARTMENT DOES NOT HAVE ADDITIONAL TICKETS.**
- A canopy tent with seating will be available in the north end zone of the field (side view of ceremony) for guests who are in wheelchairs, who may have difficulty climbing stairs, or who need shade during ceremony. Faculty members will be available at the tent to assist guests before, after, and during the ceremony. To obtain a ticket for tent seating, you may exchange one or more of your bleacher tickets in the front office after the graduates receive them on May 28. *Seating will be limited under the canopy and we request that only guests requiring this special seating utilize this service.* Tickets will be available for exchange in the front office on a first come, first served basis.
- "Overflow seating" (available in the north end zone of the field without a ticket in previous years) will not be offered.

IMPORTANT DATES FOR SENIOR EVENTS AND ACTIVITIES:

Tuesday, April 22	Graduation Announcements distributed during lunch
Friday, April 25	Senior Luau
Friday, May 9	Senior Prom
Wednesday, May 28	Graduation Practice (<i>mandatory</i>) Senior Exams
Thursday, May 29	Senior Exams Baccalaureate Mass Grad Nite at Disneyland
Wednesday, June 4	Senior Awards (<i>by invitation only</i>)
Friday, June 6	Graduation at 1 p.m. Knight Stadium

Please note the deadline, last day to purchase, or last day to RSVP, for each event listed. Due to the volume of activities and deadlines incurred by various vendor contracts, **NO EXCEPTIONS WILL BE MADE TO ACCOMMODATE STUDENTS WHO DID NOT ACT IN TIME.** Your help and cooperation with keeping to these deadlines is much appreciated.

APRIL 25 - SENIOR LUAU

TIME: 1:30 - 3:30 p.m. (Doors will close at 1:30 p.m.) The senior slideshow will precede this event at 1:00 in the Gym.

LOCATION: Bishop Montgomery High School Senior Lunch Area

RSVPS: Advance reservations are required for this event and must be received at the bookstore by the reservation deadline, the end of lunch on Tuesday, April 22nd.

COST: This event is complimentary for all BMHS seniors who register by the deadline. Seniors are required to stay for the entirety of this event.

- This event is for SENIORS ONLY. Dress is Hawaiian (modest and in good taste.) A current BMHS I.D. must be presented for entry into the luau. Seniors must turn in their reservations at the bookstore and present a current BMHS ID at that time.
- The final day for Luau signature clearance from the deans is Tuesday, April 22nd.

MAY 9 - SENIOR PROM

TIME: 7:30 – 11:00 p.m. (Doors close at 8:30 p.m.)
LOCATION: The Millennium Biltmore Hotel, Los Angeles
BID SALES: Bids will be on sale ONLY from Tuesday, April 22nd through the end of break on Friday, May 2nd.
COST: \$160 couple; \$80 single (bid price includes a sit-down dinner)
PARKING: Parking is included in the bid price.
PICTURES: Lifetouch Photography will be taking pictures at the prom and will offer a variety of photo packages. Details and package costs will be included with the bid. Pictures will be available beginning at 7:30 p.m.

- This is Senior Ditch Day and seniors are not required to attend classes on this day.
- The Prom is for seniors and their senior, junior, or sophomore dates. Freshmen may not attend the prom.
- A bid contract is enclosed in this mailing. Please read thoroughly all the guidelines and policies before signing the contract, as all regulations will be strictly enforced in order to ensure a fun and safe environment for Prom night.
- DRESS: Prom is a **formal** event. Please review the explanation in the *BMHS Handbook*.
- RENTAL OF HOTEL ROOMS OR OTHER FACILITIES: Please carefully review the explanation in the *BMHS Handbook*.
- Seniors must bring their completed bid contract with appropriate signatures to the bookstore in order to purchase a bid. **The deadline for Prom signature clearance from the deans is Thursday, May 1st.** Seniors must present a current BMHS ID and their date's ID, upon requesting signature from the deans and to purchase their bid. (If a student's date does not attend BMHS, a copy of their ID will be accepted. Please note that any ID from another school must state the student's grade level or, if not, the BMHS senior must present an official document from his/her date's school stating his/her date's grade level). Non-BMHS high school students must have a discipline clearance which includes the school seal.

MAY 28 - SEMESTER FINALS AND GRADUATION PRACTICE

GRADUATION PRACTICE:

TIME: 7:15 a.m. – 8:30 a.m. (MANDATORY)

Graduation Practice is at 7:15 a.m. and is mandatory. Seniors must report to assigned practice rooms in the third building by this time. Attendance will be taken and caps, gowns and graduation tickets will be handed to the "almost" graduates. (All graduation fees must have been paid at this time for the seniors to receive their caps and gowns.) Students who choose not to attend this practice may not receive their graduation tickets nor will they be permitted to participate in the graduation ceremony. Senior will also receive their seven tickets for the graduation ceremony at this time.

SEMESTER FINALS:

First Exam (period 2):	8:45 a.m. – 10:20 a.m.
Second Exam (period 3):	10:35 a.m. – 12:10 p.m.
Third Exam (period 1):	12:45 p.m. – 2:20 p.m.

MAY 29 - SEMESTER FINALS, BACCALAUREATE MASS, AND GRAD NITE

SEMESTER FINALS:

First Exam (period 5):	8:45 a.m. – 10:20 a.m.
Second Exam (period 6):	10:35 a.m. – 12:10 p.m.
Third Exam (period 4):	12:45 p.m. – 2:20 p.m.

BACCALAUREATE MASS:

TIME: 8:00 p.m.
LOCATION: American Martyrs Catholic Church
1701 Laurel Avenue, Manhattan Beach

- Graduates must arrive by 7:30 p.m.
- All graduates are **required** to wear their **graduation gown**. (Caps are not worn at the Baccalaureate Mass.) All students are required to wear Mass-appropriate attire beneath their gowns for the Baccalaureate Mass. Gentlemen must be clean-shaven and may not wear earrings. No tennis shoes, jeans, flip-flops, bare midriffs or attire that is inappropriate to Mass
- Professional video will be taken that night which will be available for purchase (see flyer). The video will only include excerpts from the Mass, not the entire Mass.

GRAD NITE AT DISNEYLAND:

TIME: 9:30 p.m.
LOCATION: Students meet at BMHS
TICKET SALES: Tickets will be on sale **ONLY** from Tuesday, April 22nd through the end of break on Friday, May 2nd.
COST: \$69 per person (includes bus transportation and entrance ticket)

- Grad Nite is for BMHS seniors only. No outside students may attend.
- Students must obtain signatures from both deans by May 1st before they can purchase their tickets.
- Students may only ride to and from Grad Nite on the BMHS chartered busses—no exceptions will be made. Students will return to BMHS on May 30th at approximately 6:30 a.m.
- Disneyland® Resort's dress code and guidelines are listed below. Please note that failure to follow these may result in delayed admission and/or denial of admission to your Grad Nite event. Also, Disneyland® Resort Security has the right to refuse admission to anyone they deem not appropriately dressed for the event. Everyone and their belongings will be searched before entering the Park.

The following items will not be permitted, nor tolerated at any time.

Clothing

Clothing affiliated with a school, sports team, group, club, etc. (i.e. letterman jackets, clothing with school logos, etc.); Ripped or torn clothing; Jeans are OK as long as they are not ripped or torn. Extremely revealing clothing (i.e. bathing suit tops or bottoms, see-through clothing, etc.); Hats (only official Disneyland® merchandise is acceptable) and other head attire, including beanies and wigs; Bandanas (either worn or hanging from belt loops/pockets etc.); Spiked style jewelry or belts; Shoes with skate wheels; Tennis shoes and sandals are OK.

Food, Medications and Miscellaneous Items

Food or beverages (including water bottles and snack items); Snack items include but are not limited to gum/mints/candy (no candy containers); Over-the-counter or prescription medication (inhalers are ok); Backpacks, briefcases, hip packs, camera bags, tote bags, and oversized purses larger than 8-1/2" x 11". Small purses and fanny packs are OK. Cameras, cell phones, and pagers are OK. However, camera and cell phone cases are not allowed. Glass containers and/or fluids of any kind (including water, drinks and perfumes). Aerosol cans/bottles; Weapons, knives, chemical irritants of any kind, laser pointers; Tobacco products (cigarettes, cigars, chewing tobacco, snuff, etc.) or related materials (lighters, matches, pipes, etc.); Alcohol or any controlled substance.

JUNE 4 - SENIOR AWARDS – by invitation only

TIME: 10:00 a.m. - 12:00 p.m.
LOCATION: Bishop Montgomery High School Gym
COST: This event is complimentary for award recipients and their guests.

Invitations will be distributed to students in their first period classrooms and mailed to parents during May. The ceremony will be followed by refreshments and a reception. Neither students nor their guests are required to purchase tickets.

The ceremony will recognize students for their achievement in the following areas: athletics, attendance, citizenship, Bank of America awards, Christian service, California Scholarship Federation, department awards, honors at graduation (Summa, Magna, and Cum Laude), honors at entrance, merit scholarships, and other special awards. All cords and pins that students receive at the ceremony should be worn during graduation. However, students are not allowed to display non-Bishop awards as part of their graduation attire.

In order to include your child's offers of honors at entrance and merit scholarships, your child must bring a copy of the original letter from the college or university to Mr. Doug Mitchell in the Guidance Office. A photocopy will be made and the information will be transferred to both the Senior Awards and Graduation programs.

Information must be received by Tuesday, April 29 in order to be included in both programs. If you have a question regarding if a scholarship is merit-based or need-based, or any other questions, please contact Mr. Doug Mitchell at extension 250.

JUNE 6 - GRADUATION

TIME: 1:00 p.m.
LOCATION: BMHS Knight Stadium/Football Field
*ADMITTANCE TO THE FOOTBALL FIELD FOR THE GRADUATION CEREMONY WILL BE BY TICKET ONLY. PLEASE SEE DETAILS BELOW.

- Each senior will receive a total of **seven** tickets for bleacher seats at the ceremony. A canopy tent will be available on the field to provide seating for guests with special needs. Please see page 1 of this letter for details on how to obtain tickets for this special seating. "Overflow seating" (available in past years in the north end zone of the field without a ticket) is no longer offered. ALL guests attending Bishop Montgomery's graduation ceremony, REGARDLESS OF AGE, will be required to present a ticket at the gate for admission.
- **Please note that the Daily Breeze parking lot (on the northeast corner of Torrance Blvd. and Henrietta is not available for parking during the graduation ceremony on June 6. Cars that are parked there without authorization from the landowner will be ticketed and/or towed. Please arrive early and park your car in one of Bishop Montgomery's campus lots or park on a side street near the school.**
- It is imperative that all seniors report to their designated practice rooms no later than 12:00 noon with their cap and gown. The ceremony will begin promptly at 1:00 p.m. At 12:55 p.m., students will begin to process as practiced.
- Dress code for graduation is the same as Senior Dress-up Day (please reference page 24 of the Parent/Student Handbook). Seniors may **NOT** make alterations to their caps and gowns nor wear anything over or on the cap and gown, with exception of school-issued honor cords, pins and/or medals. Students who choose not to comply with this policy may be prohibited from participating in the graduation ceremony. Tennis shoes are not appropriate nor acceptable for the occasion.
- Please note that it is often windy on the field during the ceremony. It is recommended that the graduates use bobby pins to ensure their caps remain in place. Also, because the ceremony will take place on the football field, and because the graduates will use stairs when crossing the stage to get their diplomas, graduates should choose appropriate shoes for the ceremony. For safety reasons, ladies are urged not to wear stiletto-style heels to the ceremony.
- The graduation ceremony should last approximately 1½ hours.

- Pictures and videos may be taken from the bleachers only; no one will be permitted on the field during the ceremony. We will have a professional video by Hemenway Productions and portraits by Bob Knight Photo* taken that day which will be available to you for a fee. (See attached flyers.)
- Please be aware that in the past various outside, unapproved organizations have used our graduation as an opportunity to sell their merchandise. (Items have included flower or balloon bouquets and Hawaiian flower leis.) While we do not prohibit the purchase of these items for graduation events, please be aware that we do not support or condone their sales to our students or their families. Bishop Montgomery High School will not assume responsibility if these items are not delivered or are delivered in a condition different than originally promised.
- Please do not bring balloons or airhorns to the graduation ceremony, as balloons obstruct the view and blaring airhorns and other noisemakers are disruptive to the ceremony.
- At the conclusion of the ceremony, seniors must report immediately back to their rooms to obtain their diplomas and pick up any belongings left behind. Seniors may keep their caps and gowns. Any diplomas or other items not picked up within 10 minutes after the ceremony ends will be taken to the front office and made available beginning Monday, June 9.

*Within the next month, in religion classes, seniors will fill out commencement cards with their names, addresses and e-mails so that proofs of the photos taken by Bob Knight at the graduation ceremony can be sent to you. There is no obligation to purchase any portraits when proofs are received. Bob Knight Photo is an optional service.

BMHS GRADUATION VIDEO

Graduation is here -- an eventful time for graduates and parents alike! Although you may have access to a camcorder, there may be some anxiety about what the finished product will actually look and sound like. In addition, having to worry about catching every moment on film definitely detracts from your and your student's enjoyment of the events.

Hemenway Productions would like to take care of these details and capture the best of these special moments for you. Located here in the South Bay, Hemenway Productions has been providing Bishop Montgomery with our video services since the 1990's. We are committed to providing innovative and quality material and look forward to assisting you in capturing the best memories of these special senior events.

This year, Hemingway Productions will be videotaping three events for Bishop Montgomery: **SENIOR PROM, BACCALAUREATE MASS AND GRADUATION**. The finished product will include highlights from the Prom and the Baccalaureate Mass and will include the graduation ceremony in its entirety. In addition, a copy of the senior video slideshow will also be available.

PACKAGE PRICES:

- | | | |
|-----|---|-------------------------|
| #1) | Prom/Baccalaureate Mass/Graduation: | \$40 |
| #2) | Senior Video Slideshow | \$15 |
| #3) | Combination Packages (includes #1 & #2) | \$50 (a savings of \$5) |

To reserve your videos, please complete the order form below and mail to the following address:

HEMENWAY PRODUCTIONS
UPS Store
1601 N.Sepulveda Blvd #585
Manhattan Beach Ca. 90266
(310) 643-0104

BMHS GRADUATION VIDEOS 2008

Videos delivered to:

NAME: _____ PHONE: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____

Please indicate the number of items that you would like to order on the lines below.

_____ Graduation VHS (\$40 each)	_____ Graduation DVD (\$40 each)
_____ Senior Slideshow VHS (\$15 each)	_____ Senior Slideshow DVD (\$ 15 each)
_____ Combination Package VHS (\$50 each)	_____ Combination Package DVD (\$50 each)

TOTAL ENCLOSED \$ _____

Checks should be made payable to HEMENWAY PRODUCTIONS. Please allow 4-6 weeks for delivery.